On The Hill : **Visiting Group Information**

*Please fill in this form and send it back to On The Hill at least two weeks before your visit. The information in this form is vital to ensure that we are able to fulfil our obligations to your group’s safety and welfare. This form does not in any way replace close and continuous information sharing about the students during the residential between On The Hill staff and staff accompanying the group.*

*We look forward to welcoming you!*

**General Group Information:**

| Group Name: |  | total number: |
| --- | --- | --- |
| Telephone Number: |  |
| Postcode of group: |  |
| Numbers (Gender):  | Identifies as male: | Identifies as female: | Non-binary: | Trans: |
| Numbers (Ethnic groups): | white: | black/african/caribbean/black british: | Mixed/multiple ethnic: | asian/asian british | other ethnic group: |
| Age range: |  |
| Arrival Date/Time: |  |
| Departure Date/Time: |  |
| How are you travelling to/from On The Hill? |  |
| **General Group Comments** (please include any information on group dynamic/sensitivities/particular behaviours that would be helpful for us to know in advance): |  |

**Specific Student Information:**

| **Student Name** | **Dietary Requirements** | **Medical Notifications** | **Other Information** |
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**Accompanying staff information:**

| **Names of staff attending** | **dietary requirements** | **Travel plans** (with group or separately) | **Sleeping Arrangements:**(bringing own tent or tent required, happy to share Y/N) | **Nny other info (re: length of stay/crossover with other staff)** |
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